

FORTHCOMING DECISIONS

FOR CONSIDERATION BY THE CABINET FOR THE PERIOD
1 January to 31 March 2024

This notice was published on Thursday 14 December 2023, 28 days prior to the meeting

This Forthcoming Decision Plan contains details of all the key decisions that are due to be considered at the Cabinet meeting shown above, which have been received by the publication date. You should note that, whilst this notice is accurate at the date of publication, the date of the decision may change. As such, you are advised to contact Committee Services (see below for contact details).

A Key Decision is any decision:

- (a) Relating to the approval of or variation to the council's budget or policy framework which is reserved in the council's constitution for determination by full council on a recommendation from cabinet; or
- (b) Which involves the incurring of expenditure, or the making of savings, by the Council which are anticipated to be in excess of £300,000 with the exception of items previously included in the relevant approved budget;
- (c) Where the Council is entering into a contractual obligation with a value in excess of £500,000; or
- (d) For the acquisition or disposal of land or property with a value of over £500,000; or
- (e) Which is likely to be significant in terms of its effect on communities living or working in an area comprising two or more wards in the council's area.

When making key decisions, the Cabinet will consider a report on each item which, unless the matter is to be considered in private, will be available for inspection at the Council's offices, or on its website, at least five clear working days before the meeting. Copies of the report and background papers (provided not private) will be available at the time the report is made public on the Council's website or at the Council's offices.

If you would like further information on any of the items shown in this Forthcoming Decisions plan; such as copies or extracts of any report or background paper, or if you would like a copy of the Forthcoming Decisions plan, contact the Committee Services team by email at committee@folkestone-hythe.gov.uk or by telephone on 01303 853000. A copy of the Forthcoming Decisions plan is also available on the Council's website (www.folkestone-hythe.gov.uk).

All meetings* are open to the public, unless the subject matter is such that the Local Government Act 1972 (as amended) allows the matter to be considered in private. For information about attending meetings, please contact Jemma West, Democratic Services Senior Specialist, on 01303 853369.

*When a key decision is taken by an individual Cabinet Member or officer acting under delegated authority there is no requirement for that decision to be taken in public, and the event, time and place at which the decision is taken does not constitute a meeting under the terms of the Local Government Acts.

THE CABINET

| Cabinet Member | Cabinet Members Portfolios |
|-----------------------------|---|
| Councillor Jim Martin | Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy |
| Councillor Tim Prater | Deputy Leader of the Council and Cabinet Member for Finance and Governance |
| Councillor Gary Fuller | Cabinet Member for Resident Engagement and accountability |
| Councillor Mike Blakemore | Cabinet Member for Community and Collaboration |
| Councillor Rebecca Shoob | Cabinet Member for Housing and Homelessness |
| Councillor Stephen Scoffham | Cabinet Member for Climate Change and Transport |
| Councillor James Butcher | Cabinet Member for Regulatory Services, building control and civic duty |
| Councillor Rich Holgate | Cabinet Member for Place Plan, Heritage and District Economy |
| Councillor Jeremy Speakman | Cabinet Member for Assets and Operations |

CORPORATE LEADERSHIP TEAM

| Name | Job Title |
|------------------|--|
| Dr Susan Priest | Chief Executive |
| Lydia Morrison | Interim S151 Officer and Director - Corporate Services |
| Andy Blaszkowicz | Director - Housing & Operations |
| Ewan Green | Director – Strategy and Resources |

| Decision Item / Report Heading | Item /Report Summary | Key Decision? | Exemption Class: Fully/Part/Open | Contact Officer | Cabinet Portfolio |
|---|--|---------------|-------------------------------------|--|---|
| January | | | | | |
| Hay House HRA potential disposal | This report informs cabinet of the current position regarding HRA Asset - grade 2 listed property, Hay House, Sir John Moore Avenue, Hythe, Kent, CT21 5DF - including a recommended option to dispose of the property, with the funds generated used to provide additional eco sustainable council housing by acquisition or HRA new build. | Yes | Open | Gill Butler, Chief Officer - Housing gill.butler@folkestone-hythe.gov.uk | Cabinet Member for Housing and Homelessness |
| Q3 General Fund Revenue Budget Monitoring | The report provides a projection of the end of year financial position of the General Fund revenue budget. | No | Open | Ola Owolabi, Chief Financial Services Officer ola.owolabi@folkestone-hythe.gov.uk | Deputy Leader and Cabinet Member for Finance and Governance |
| Q3 General Fund Capital Programme Budget Monitoring | The report provides a projection of the end of year financial position of the General Fund capital budget. | No | Open | Ola Owolabi, Chief Financial Services Officer ola.owolabi@folkestone-hythe.gov.uk | Deputy Leader and Cabinet Member for Finance and Governance |
| Q3 Housing Revenue | This monitoring report provides a | No | Open | Ola Owolabi, Chief | Deputy Leader and |

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|---|--|----------------------|---|--|---|
| Account Budget Monitoring | projection of the end of year financial position for the Housing Revenue Account (HRA) revenue expenditure and HRA capital programme. | | | Financial Services Officer ola.owalabi@folkestone-hythe.gov.uk | Cabinet Member for Finance and Governance |
| General Fund Revenue Draft Budget 2024/25 | This report sets out the Council's Draft General Fund budget for 2024/25. | Yes | Open | Ola Owolabi, Chief Financial Services Officer ola.owalabi@folkestone-hythe.gov.uk | Deputy Leader and Cabinet Member for Finance and Governance |
| Housing Revenue Account Draft Budget 2024/25 | This report sets out the Housing Revenue Account Revenue and Capital Budget for 2024/25 and proposes an increase in weekly rents and an increase in service charges for 2024/25. | Yes | Open | Ola Owolabi, Chief Financial Services Officer ola.owalabi@folkestone-hythe.gov.uk | Deputy Leader and Cabinet Member for Finance and Governance |
| The General Fund Medium Term Capital Programme to 2028/29 | This report updates the General Fund Medium Term Capital Programme for the five year period ending 31 March 2029. The report provides an updated projected outturn for the General Fund capital programme in 2023/24. The General Fund Medium Term Capital | Yes | Open | Ola Owolabi, Chief Financial Services Officer ola.owalabi@folkestone-hythe.gov.uk | Deputy Leader and Cabinet Member for Finance and Governance |

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| | Programme is required to be submitted to full Council for consideration and approval as part of the budget process. | | | | |
| Infrastructure Funding Statement 2023 | In accordance with the latest revisions made via the Community Infrastructure Levy (Amendment) (England) (No. 2) Regulations 2019)[1], from December 2020 local authorities must publish an Infrastructure Funding Statement (IFS). The IFS document provides a summary of all financial and non-financial developer contributions relating to Section 106 Legal Agreements (S106) and the Community Infrastructure Levy (CIL) within Folkestone & Hythe District for a given financial year. This report seeks approval of the IFS, and identifies the infrastructure needs, the total cost of this infrastructure, anticipated funding from developer contributions, and the choices the authority has made about how these contributions will be used. | Yes | Open | James Hammond, Strategy & Policy Senior Specialist james.hammond@folkestone-hythe.gov.uk | Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy |
| Treasury Management Strategy Statement 2024/25 and Treasury | This report sets out the proposed strategy for treasury management for 2024/25 including Treasury Management Indicators. | Yes | Open | Ola Owolabi, Chief Financial Services Officer ola.owolabi@folkeston | Deputy Leader and Cabinet Member for Finance and Governance |

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| Management Monitoring Report 2023/24 | | | | e-hythe.gov.uk | |
| Capital Strategy 2024/25 and Minimum Revenue Provision Statement 2024/25 | This report sets out the Council's proposed strategy in relation to capital expenditure, financing and treasury management in 2024/25 to be approved by full Council. The report also sets out the Prudential Indicators for capital expenditure and the Minimum Revenue Provision Statement for 2024/25 to be approved by full Council. | Yes | Open | Ola Owolabi, Chief Financial Services Officer ola.owolabi@folkeston e-hythe.gov.uk | Deputy Leader and Cabinet Member for Finance and Governance |
| Investment Strategy 2024/25 | This report sets out the Council's proposed strategy for its service and commercial investments in 2023/24 to be approved by full Council. | Yes | Open | Ola Owolabi, Chief Financial Services Officer ola.owolabi@folkeston e-hythe.gov.uk | Deputy Leader and Cabinet Member for Finance and Governance |
| Service charges 'de-pooling' for council housing - Housing Revenue Account (HRA) | This report outlines the recommendation to 'de-pool' the service charges for council tenants, as well as properties sold under the RTB and other property sales, and implement an | Yes | Open | Gill Butler, Chief Officer - Housing gill.butler@folkestone- hythe.gov.uk | Cabinet Member for Housing and Homelessness |

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| | accurate, fair and transparent charging regime across all service charge elements. Making the charges equitable and transparent in the charging structure and in line with good practice according to government policy and legislation. This aligns with the HRA Business Plan priorities to ensure that income due to the HRA is collected and used to deliver excellent housing services alongside contributing to new affordable homes for the district. | | | | |
| February | | | | | |
| General Fund Budget and Council Tax 2024/25 | This report sets out the final General Fund budget and council tax requirement for 2024/25, including that part of the local tax covering district and parish services. | Yes | Open | Ola Owolabi, Chief Financial Services Officer ola.owolabi@folkestone-hythe.gov.uk | Deputy Leader and Cabinet Member for Finance and Governance |
| Stourbank property - Potential Disposal | This report proposes the disposal of the property 'Stourbank', at Stanford South, which was purchased as part of the Otterpool Park project. | No | Open | Samuel Aligbe, Chief Officer - Corporate Estate and Development | Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy |

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| | | | | Samuel.aligbe@folkestone-hythe.gov.uk | |
| Highview - Update on market testing and offers received for the site | This report provides an update to members following a market testing exercise and considers the offers received. | Yes | Part exempt | Andy Blaszkowicz, Director of Housing and Operations andy.blaszkowicz@folkestone-hythe.gov.uk | Cabinet Member for Assets and Operations |
| Housing Compliance Policies - Water Safety and Electrical Safety | This report seeks approval for the renewal of two policies in relation to Housing Landlord Health and Safety Compliance (Water and Electrical Safety,) updated to reflect current legislation and working practices. | No | Open | Gill Butler, Chief Officer - Housing gill.butler@folkestone-hythe.gov.uk | Cabinet Member for Housing and Homelessness |
| March | | | | | |
| Ship Street Development | The report will provide an update on proposals for the Ship Street Development and seeks approval to explore options for delivery. | Yes | Open | Samuel Aligbe, Chief Officer - Corporate Estate and Development Samuel.aligbe@folkestone-hythe.gov.uk | Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy |
| Waste & Street Cleansing Contract - | This report will detail the outcome of the negotiation with Veolia to | Yes | Open | Andrew Rush, Chief Officer Place & | Cabinet Member for Assets and Operations |

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| Outcome of Contract Savings Negotiation | achieve a saving on the annual cost of the Waste & Street Cleansing Contract. | | | Regulatory Services andrew.rush@folkestone-hythe.gov.uk | |
| Telecare equipment in council independent living and age designated properties | <p>In response to all analogue telephone systems being switched off by 2025, the council's housing service has undertaken a procurement exercise to decommission the current hardwired telecare (Lifeline) equipment in its independent living and age designated housing properties, and to procure a replacement hybrid digital IP telecare solution for the independent living properties.</p> <p>This procurement was undertaken via a mini-competition through Consortium Procurement's Technology Enabled Lives framework. Cabinet is asked to approve the award of the contract to the highest scoring bidder as outlined in the report.</p> | Yes | Part exempt | Gill Butler, Chief Officer - Housing gill.butler@folkestone-hythe.gov.uk | Cabinet Member for Housing and Homelessness |
| Housing Compliance Policies - Lift Safety and Asbestos | This report seeks approval for the renewal of two policies in relation to Housing Landlord Health and Safety Compliance (Asbestos and Lift Safety,) updated to reflect current legislation and working practices. | No | Open | Gill Butler, Chief Officer - Housing gill.butler@folkestone-hythe.gov.uk | Cabinet Member for Housing and Homelessness |

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| Tenant Engagement Strategy 2024-27 | Under the Regulator of Social Housing's Tenant Involvement and Empowerment Standard, the Council is required to consult tenants once every three years on the best ways of involving them in the housing service. The Council's current Tenant Engagement Strategy expires in 2024, and officers have therefore prepared an updated version. Tenants have been consulted on this document and Cabinet is therefore being asked to approve the updated strategy | No | Open | Gill Butler, Chief Officer - Housing gill.butler@folkestone-hythe.gov.uk | Cabinet Member for Housing and Homelessness |
| FOLCA - FHDC Public Sector Hub, Concept Design, Business Case and Next Steps | The report updates Members on the work to date and considers next steps for the project. | Yes | Open | Samuel Aligbe, Chief Officer - Corporate Estate and Development Samuel.aligbe@folkestone-hythe.gov.uk | Cabinet Member for Housing and special projects, Cabinet Member for Property Management and Grounds Maintenance |
| Date to be confirmed | | | | | |
| Princes Parade | This report will consider the proposal and resources necessary to engage with the community and their | Yes | Open | Samuel Aligbe, Chief Officer - Corporate Estate and Development | Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy |

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|--|---|----------------------|---|--|---|
| | representative on the next steps for the PP site. | | | Samuel.aligbe@folkestone-hythe.gov.uk | |
| Otterpool Demolition Programme | This report will be to present the Demolition Programme to Cabinet, and seek Cabinet Members approval to proceed with Phase One of the Demolition Programme, as part of the Otterpool Park enabling works, and will notify of Phase 2 of the programme and seek delegated authority to give permission for Phase 2 at a later date. | Yes | Part exempt | Samuel Aligbe, Chief Officer - Corporate Estate and Development Samuel.aligbe@folkestone-hythe.gov.uk | Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy |
| Otterpool Park Stewardship LLP Business Plan | This report presents the business plan for the new Otterpool Park stewardship vehicle for approval. The report provides detail on the establishment of the vehicle, the assets proposed to be transferred to the to the vehicle, the treatment of assets, and the proposed funding model. | Yes | Open | Ewan Green, Director of Strategy and Resources ewan.green@folkestone-hythe.gov.uk | Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy |
| Otterpool Park LLP Joint Venture Agreement | This report seeks agreement for Otterpool Park LLP to enter into a joint venture to provide new housing as part of the phase 1 | Yes | Part exempt | Ewan Green, Director of Strategy and Resources | Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy |

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|--------------------------------|--|---------------|-------------------------------------|------------------------------------|-------------------|
| | masterplan delivery. The report follows on from the agreement in principle to explore the opportunity and presents the detail of the proposal. | | | ewan.green@folkestone-hythe.gov.uk | |
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